Live Meeting 2007
Tutorial Links

These links are 2-5 minute "How To" tutorials for Microsoft Office Live Meeting 2007.   We hope you find these tutorials helpful as you learn to use the main features of Live Meeting to lead meetings. The "Join the Meeting" tutorial (listed first) should be helpful to both presenters and attendees.

Join a Meeting:
> http://www.brainshark.com/partner/vu?pi=243162837

Description: How to join a meeting for attendees and presenters.

Schedule a Meeting:
> http://www.brainshark.com/partner/vu?pi=367603639

Description: How to schedule a meeting.

Meeting Options:
> http://www.brainshark.com/partner/vu?pi=312200634

Description: Setting defaults to include audio conference and recording integration setup.

Present and Share:
> http://www.brainshark.com/partner/vu?pi=114052975

Description: How to View PPT's and documents, share application, desktop and webpage and how to provide handouts.

Advanced Topics:
> http://www.brainshark.com/partner/vu?pi=705799307

Description: Discusses how to use Whiteboard, Q&A, Polling and Live Video via webcam.

Record a Meeting:
> http://www.brainshark.com/partner/vu?pi=581692166

Description: How to use recording during a meeting.